



VIRGINIA MANSIONS CONDOMINIUM

2120-60 Greentree Road, Pittsburgh, Pennsylvania 15220
412/276-2499 • FAX 412/279-3701

VIRGINIA MANSIONS CONDOMINIUM ASSOCIATION
RESIDENT DATA FORM

This Resident Data Form is requested to be completed to assist in contacting you if an emergency or other need should arise. Data you provide will not be used or disclosed for other than official purposes of Virginia Mansions Condominium Association. While it is not mandatory that you return the form, lack of this data at the management office could result in considerable inconvenience for you if the office were unable to contact you quickly in your absence.

Unit Address: _____

Name(s) of Unit Owner: _____
_____ Own Unit _____ Rent Unit

Unit Owner Mailing Address: _____

Unit Owners Phone Numbers:
_____ Home Phone _____ Work Phone
_____ Cell Phone _____ E-mail

Name of Principal Resident if not Unit Owner: _____

Names of all other residents (including children) in Unit:

Principal Residents Phone Number (if different from Unit Owners)

_____ Home Phone _____ Work Phone
_____ Cell Phone _____ E-mail

If you are unavailable, whom may we contact in case of emergency?

Name: _____

Address: _____

_____ Home Phone _____ Work Phone

In the case of an emergency is there another Virginia Mansions Condominium Association resident with access to a key to your unit?

_____ Yes _____ No

If yes, please complete the following information

Name: _____

Address: _____

_____ Home Phone _____ Work Phone

Is there a handicapped or senior citizen in the unit that would need help in the event of an emergency? _____ Yes _____ No

Thank you for taking the time to complete this Resident Data Form. Please submit the completed form to the association office or in one of the following manners:

Mail to:

Virginia Mansions Condominium Association
c/o West Point Community Management, Inc.
37 McMurray Road – Suite 2102
Pittsburgh, PA 15241

or email to:

scott@wpcm.com

or fax to:

412-833-3050